



## Spring Real Estate Investment Trust

春泉產業信託

*(a Hong Kong collective investment scheme authorized under section 104 of the Securities and Futures Ordinance (Chapter 571 of the Laws of Hong Kong))*

(Stock code: 1426)

Managed by  
Spring Asset Management Limited

1 June 2021

Dear Unitholder(s),

### Election of Means of Receipt and Language of Corporate Communications

In accordance with the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Stock Exchange") and the Trust Deed of Spring Real Estate Investment Trust ("Spring REIT"), Spring REIT is writing to seek your election regarding the means of receipt and the language of future corporate communications (the "Corporate Communications") of Spring REIT, which include but are not limited to Spring REIT's (a) annual reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.

You may choose one of the options set out below:

- (1) to read all future Corporate Communications published on the website of Spring REIT at [www.springreit.com](http://www.springreit.com) (the "Website Version") in place of receiving printed copies, and to receive a notification either by post or by email of the publication of the relevant Corporate Communications on the website of Spring REIT; or
- (2) to receive the printed English version of all future Corporate Communications only; or
- (3) to receive the printed Chinese version of all future Corporate Communications only; or
- (4) to receive both printed English and Chinese versions of all future Corporate Communications.

With a view to increase efficiency of communication, protect the environment and save costs, Spring REIT recommends you to elect option (1) above.

To make your election, please mark "✓" in the appropriate box in the enclosed reply form (with a pre-paid postage mailing label at the bottom of the reply form (if post in Hong Kong)) and sign and return the same to Spring REIT's unit registrar, Tricor Investor Services Limited, at Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong (the "Registrar"). You may use the mailing label at the bottom of the reply form and you need not affix any stamp if posted within Hong Kong. Otherwise, please affix an appropriate stamp.

**If Spring REIT does not receive the enclosed reply form duly completed and signed by you or does not receive a response indicating an objection to receive the Website Version from you by 29 June 2021, you will be deemed to have agreed to read the Website Version in place of receiving printed copies of all future Corporate Communications.**

You are entitled at any time to change your elected means of receipt and choice of language of the Corporate Communications by providing reasonable prior notice in writing to Spring REIT's Registrar or by sending an e-mail to [springreit1426-ecom@hk.tricorglobal.com](mailto:springreit1426-ecom@hk.tricorglobal.com). If for any reason you have difficulty in receiving or gaining access to the Website Version of the Corporate Communications, Spring REIT will, upon your request in writing or by email, promptly send the printed version(s) of the Corporate Communications to you free of charge.

Please note that (a) the printed versions of the corporate communications in English and Chinese will be available from Spring REIT and the Registrar upon request, and (b) the Website Version of both English and Chinese of the corporate communications will be available on the website of Spring REIT at [www.springreit.com](http://www.springreit.com) and on the website of the Stock Exchange at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any queries relating to this letter, please contact the Customer Services Hotline of Spring REIT's Registrar at (852) 2980 1333 between 9:00 a.m. and 5:00 p.m. (Monday to Friday, excluding Hong Kong public holidays) or send your query by email to [springreit1426-ecom@hk.tricorglobal.com](mailto:springreit1426-ecom@hk.tricorglobal.com).

By order of the Board of  
Spring Asset Management Limited  
(as manager of Spring Real Estate Investment Trust)  
Mr. Toshihiro Toyoshima  
Chairman of the Manager

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## REPLY FORM 回條

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I/We would like to receive the future Corporate Communications (as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited) of Spring Real Estate Investment Trust (“Spring REIT”); 關於春泉產業信託「春泉產業信託」日後發佈的公司通訊（定義見《香港聯合交易所有限公司證券上市規則》第1.01條），本人／吾等欲：

(Please mark “√” in one of the following options) (請以「√」號選擇以下其中一項)

- in printed English version only; or  
只收取英文印刷本；或
- in printed Chinese version only; or  
只收取中文印刷本；或
- in both printed English and Chinese versions; or  
同時收取英文及中文印刷本；或
- through electronic means instead of in printed form (i.e. by receiving from Spring REIT’s Registrar, an e-mail notification of the release of the relevant Corporate Communication(s) on Spring REIT’s website [www.springreit.com](http://www.springreit.com) on the date of dispatch of such Corporate Communication(s) by Spring REIT to its unitholders, or in the event that no email address is provided, to receive printed notification at the address as appearing in Spring REIT’s Register of Unitholders).  
以電子方式取代印刷本（即於春泉產業信託向其基金單位持有人寄發公司通訊當日，收取由春泉產業信託之基金單位登記處以電子郵件知會相關公司通訊已登載於春泉產業信託網站 [www.springreit.com](http://www.springreit.com) 的通知，或倘無提供電郵地址，則收取寄至存置於春泉產業信託基金單位名冊上所示地址的通知函印刷本）。

My/Our e-mail address:

本人／吾等的電郵地址：\_\_\_\_\_

(for notification of release of Corporate Communication(s))

(供收取發佈公司通訊的通知之用)

The above instruction will supersede my/our previous instruction to Spring REIT.

上述指示將取替本人／吾等以前給予春泉產業信託的指示。

Signature(s):

簽署：\_\_\_\_\_

Date:

日期：\_\_\_\_\_

Name(s) of Unitholder(s) in English  
(Please use BLOCK LETTERS)

基金單位持有人的英文名稱  
(請以大楷書寫)

Name(s) of Unitholder(s) in Chinese  
基金單位持有人的中文名稱

Correspondence Address 通訊地址  
\_\_\_\_\_

Contact Telephone Number 聯絡電話  
\_\_\_\_\_

- Notes: 1. The above instruction will apply to all Corporate Communications of Spring REIT to be sent to you until you inform us otherwise.  
2. If any units are held in joint names, all joint holders OR the joint holder whose name stands first on Spring REIT’s Register of Unitholders should sign this reply form in order for it to be valid.  
3. Please complete all your details clearly. For the avoidance of doubt, we do not accept any additional instructions on this reply form.  
4. If Spring REIT does not receive this duly completed and signed reply form on or before 29 June 2021, you will be deemed to have consented to receive all future Corporate Communications in Website Version, and a notification letter of publication of the Corporate Communications on Spring REIT’s website will be sent to you in the future.  
5. By selecting the Website Version, you have expressly consented to waive the right to receive all future Corporate Communications in printed version.  
6. You have the right at any time by reasonable notice in writing to the Registrar at Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong or sending email to [springreit1426-ecom@hk.tricorglobal.com](mailto:springreit1426-ecom@hk.tricorglobal.com) to change the choice of means of receipt of the Corporate Communications.  
7. Any reply form with more than one box marked “√”, no box marked “√”, no signature or any other errors during completion will be void.

- 附註：1. 上述指示將適用於春泉產業信託發給閣下的所有公司通訊，直至閣下另行通知為止。  
2. 如任何基金單位以聯名方式持有，則所有聯名持有人或名列春泉產業信託基金單位持有人名冊的首名聯名持有人須於本回條上簽署，方為有效。  
3. 請閣下清楚填寫所有資料。為免存疑，春泉產業信託將不會處理任何在本回條上的額外指示。  
4. 倘若春泉產業信託於二零二一年六月二十九日或之前尚未收到閣下已填妥及簽署本回條，閣下將被視為已同意收取所有日後公司通訊的網上版本，及閣下日後將獲寄發有關公司通訊已在春泉產業信託網站上登載的通知信函。  
5. 選擇網上版本後，閣下已明示同意放棄收取所有日後公司通訊印刷本的權利。  
6. 閣下可隨時以合理時間書面通知基金單位登記處（地址為香港皇后大道東183號合和中心54樓）或發送電郵至 [springreit1426-ecom@hk.tricorglobal.com](mailto:springreit1426-ecom@hk.tricorglobal.com)，以更改公司通訊的收取方式的選擇。  
7. 如在本回條作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本回條將會作廢。

**PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明**

- (i) “Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”).  
本聲明中所指之「個人資料」具有香港法例第486章《個人資料（私隱）條例》（「**《私隱條例》**」）中「個人資料」之涵義。
- (ii) Your supply of Personal Data to Spring REIT is on a voluntary basis and such data will be used for processing your instructions and/or requests as stated in this form. If you fail to provide sufficient information, Spring REIT may not be able to process your instructions and/or requests.  
閣下是自願向春泉產業信託提供個人資料，該等資料用以處理閣下在本表格上所述的指示及／或要求。若閣下未能提供足夠資料，春泉產業信託可能無法處理閣下之指示及／或要求。
- (iii) Your Personal Data will not be disclosed or transferred to any third parties (other than Spring REIT’s Registrar and/or other companies or bodies for any of the stated purposes) unless it is a requirement to do so by law, for example, in response to a court order or a law enforcement agency’s request.  
除非按法例規定，例如應法庭命令或執法機關要求，否則閣下之個人資料將不會披露或轉移予任何第三方（春泉產業信託基金單位登記處及／或其他公司或團體作任何上述之用途除外）。
- (iv) Your Personal Data will be retained for such period as may be necessary for verification and record purposes.  
閣下之個人資料將在適當期間保留作核實及記錄用途。
- (v) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and sent to the Personal Data Privacy Officer of Spring REIT’s Registrar, Tricor Investor Services Limited, at Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong by post.  
閣下有權根據《私隱條例》之條文查閱及／或修改閣下個人資料。任何該等查閱及／或修改閣下之個人資料之要求均須以書面方式郵寄至春泉產業信託基金單位登記處卓佳證券登記有限公司之個人資料私隱主任，地址為香港皇后大道東183號合和中心54樓。

(Please cut along the dotted line 請沿虛線剪下)



Please cut the mailing label and stick it on an envelope to return this Change Request Form to us.

當閣下寄回此更改回條時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票

Mailing Label 郵寄標籤

**Tricor Investor Services Limited**  
卓佳證券登記有限公司  
Freepost No. 簡便回郵號碼：37  
Hong Kong 香港